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CONFIDENTIAL

REGULATION

LOGISTICS

25X1

CLASSIFIED CONTRACT SECURITY

Rescission: Regulation [ ] dated 7 May 1954

CONTENTS

	Page
POLICY. . . . .	1
RESPONSIBILITIES. . . . .	1

1. POLICY

- a. When it is necessary to enter into contractual relationships for the procurement of supplies and services (other than those for personal and cover services) which will contain or reveal classified information, all phases of contract negotiation and subsequent performance shall be carried out in strict compliance with prescribed security techniques and measures and the provisions of this Regulation.
  - (1) Classified contract relationships include those where:
    - (a) Agency or Government interest must be protected from unauthorized personnel.
    - (b) The supplies or services to be furnished the Agency are such that they must be protected from unauthorized personnel.
- b. Each procurement action shall be analyzed to determine the need to enter into a classified contractual relationship. Where such need is determined to exist, prior security clearance will be obtained for any representative or employee of a proposed contractor who will be or may become cognizant of the classified aspects of the contractual relationships during preliminary discussions, negotiations, or subsequent performance.

2. RESPONSIBILITIES

- a. Deputy Directors, or their designees, are responsible for:
  - (1) Notifying the Director of Logistics of the supplies or services required and the degree of classification or sterility.
  - (2) Consulting with the Director of Logistics concerning prospective contractors to be considered in connection with classified contracts.
  - (3) Obtaining security approval from the Director of Security prior to contacting a prospective contractor.

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REGULATION

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25X1

- 25X1
- 2.
- b. The Director of Security is responsible for:
- (1) Conducting security investigations in order to furnish the Director of Logistics with precontract and contact clearances.
  - (2) Obtaining appropriate secrecy agreements executed by the contractor prior to the disclosure of classified information.
  - (3) Securing, prior to contract execution, completed Personnel Security Questionnaires and if necessary Personal History Statements on all contractor personnel who will be exposed to classified information.
  - (4) Determining that the contractor has, or will establish adequate security safeguards and performing security inspections.
  - (5) Briefing the contractor on the necessity of maintaining proper physical and personnel security standards and providing the contractor with a copy of "Security Requirements for Contractors."
- c. The Director of Logistics is responsible for:
- (1) Approving the degree of classification assigned to the proposed contract.
  - (2) Incorporating into the contract the contractor's "secrecy agreement" and the "Security Requirements for Contractors."
  - (3) Advising the Director of Security regarding:
    - (a) When a classified contract is awarded.
    - (b) The classification of the contract and the basis therefor.
    - (c) The type of commodity or service to be procured.
    - (d) Initial and expiration dates of contract.
    - (e) Completion and termination dates of contract.
    - (f) Changes in contract expiration date or classification.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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